



PARK HILL TRAINING

Land - Based Training

Booking Form

In order to make a Training and/or Assessment Booking, please complete the necessary details and post to the address below or email back to us info@parkhilltraining.co.uk on receipt of booking form we will confirm and invoice

Name		Date		
Company		Purchase Order no.		
Invoice Address		Signature, BY SIGNING THIS FORM YOU ARE CONFIRMING THAT TRAINEES ARE FOLLOWING THE LATEST GOV.UK ADVICE ON CORONAVIRUS FOUND HERE https://www.gov.uk/guidance/coronavirus-covid-19-information-for-the-public :		
		Dietary Requirements:		
		Trainee Disabilities/Learning Difficulties:		
Landline Number		FOR TRAINEES WHO REQUIRE ASSESSMENTS PLEASE INCLUDE A PHOTOGRAPH – please rename any photographs to trainee/candidates' names		
Mobile Number				
Email				
Course Description	Delegate Details, Name, Personal Address, Post Code, Contact Number & Email (if different from above)	Delegate DOB	Course Date	Price
All prices quoted are nett and subject to VAT @ standard rate	Please add more boxes to the table if required	TOTAL		

TERMS & CONDITIONS OVERLEAF, by completing and returning this form you are agreeing with Park Hill Trainings Terms



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Candidate Terms and Conditions

As a client of Park Hill Training, you agree to the terms and conditions set out as below

No variation of these terms are accepted without written consent of Park Hill Training.

The completing and returning of this booking form acts as an acceptance of attendance for the training/assessment and agreement with the Terms and Conditions with Park Hill Training by the client and will lead to a binding contract between the parties.

Payment to be made prior to Training/Assessment date to secure your booking, Park Hill Training are unable to hold any places without a completed booking form and payment. Park Hill Training are able to discuss payment plans if required.

No charge if the course is cancelled by a trainee up to one month before the training date.

If the course is cancelled up to 2 weeks before the course date by a trainee 50% of the course fee will be due.

The full cost of the course to be charged if cancelled less than two weeks before the course date.

Equipment used on the courses/assessments is on loan. We understand that accidents happen but any careless breakages/damaged or loss of equipment are to be paid for by the candidate, you will be invoiced separately if this is the case, and we therefore politely request that you take care of our equipment.

By completing this form you give your consent to Park Hill Training using your personal information to register you with the relevant awarding body for your chosen qualification(s). DATA PROTECTION Regs. GDPR2018: Personal information regarding yourself held by City & Guilds NPTC or LANTRA, or their approved Assessment Centres, is retained and may be available to certain statutory bodies in the UK in accordance with our Data Protection Policy.

Please read our Privacy Policy for full details <http://www.parkhilltraining.co.uk/wp-content/uploads/2018/04/General-Data-Protection-Regulation-Policy.pdf>

The instructors/assessors have the right to finish a course early if any conditions are deemed to be unsafe. (E.g. equipment, site, weather, unsuitable candidate behaviour)

Force Majeure, neither party shall be responsible for any failure or delay in performance of its obligations under this agreement (other than the obligation to make payments of money) due to any force majeure event.

21.6.19